

Reservation for drop off in Italy

Shipping from Italian cities must be arranged via this form. Vehicles are driven by a professional driver from Italy to Munich for truck transfer to Port Bremerhaven. The vehicle's registration and insurance must be valid to allow for the vehicle to be driven and transported to Bremerhaven.

Please ensure

- The below BLG office is notified no later than two weeks (14 days) before the intended drop off date
- The vehicle has a full tank of gasoline
- Both licence plates must remain on the vehicle (mandatory)
- The Service Fee has to be paid in advance by bank transfer or credit card. There is a 3% surcharge for all payments submitted by credit card.
- If your vehicle is equipped with Winter Tires and requires a tire exchange at ED Wintertires, there will be a \$35 service charge.

Customer Name	
Address in USA	
E-Mail address	
Cell/Telephone	
Type of Car	
VIN Number	
Licence Plate Number <small>(available at time of BMW Welt delivery)</small>	
Vehicle registration valid until <small>(available at time of BMW Welt delivery)</small>	
Drop off Place	
Hotel / Contact Person	
Hotel-Address / Phone	
Pick up date / time	
Customer Signature/Date	
Confirmation of BLG <i>(stamp and signature)</i>	

Please have a full tank of gasoline, leave the complete car folder (with registration, etc.) inside the car and don't take off the license plates. Your insurance has to be valid a minimum of 2 days after you plan to leave the car in Italy. Please make the reservation as soon as possible, to ensure a driver can be organized.

Payment for pick up in Italy needs to be done in advance. Please make sure that we received the payment in time, otherwise we can't send a driver.

Please e-mail or fax to:

Regine Plettenberg
Phone: +49 471 48 295-676
Fax: +49 471 48 295-688
e-mail: r.plettenberg@blg.de

Andrea Pelz
Phone: +49 471 48 295-671
Fax: +49 471 48 295-688
e-mail: a.pelz@blg.de